PRESIDENT'S SECRETARIAT
(Garden Section)

Notice Inviting Tender

No. GDN/15001/1/2026- Office of Garden 04th November, 2026

INDEX

Subject :- Supply of ornamental flower bulbs for President's Gardens, Rashtrapati Bhavan, New Delhi.

Sl. No.	Contents	Page No.
1.	Press Notice (e-tenders)	1-2
2.	Technical Bid Details (annexure-I)	3
3.	Terms & Conditions for Contractors	4-7
4.	Financial Bid	8
5.	Instruction for online Bid submission	9-11

Certified that this NIT contains pages 1 to 11.

(Santosh Kumar Gaund)
Under Secretary
President's Gardens

President's Secretariat
(Garden Section)

Notice Inviting Tender

No. 17/GDN/22-23/ Office of Garden 04th November, 2026

The Under Secretary, President's Gardens, President's Secretariat, Rashtrapati Bhavan, New Delhi on behalf of the President of India, invites tender for "Supply of ornamental flower bulbs for President's Gardens, Rashtrapati Bhavan, New Delhi from eligible registered or enlisted contractors having valid importer license, who fulfill the eligibility criteria as given below and Annexure-I (Technical Bid). Tenderers are advised to follow the instructions for online bid submission regarding e-submission of the bids, through Central Public Procurement Portal for e-procurement at: https:// www.eprocure.gov.in/ eprocure/ app. Only on -line bid would be accepted.

S. No.	Name of work	Estimated cost in (Rs.)	EMD	Time allowed	Time & last date of online submission of bids	Opening date of bids
1.	Supply of ornamental flower bulbs for President's Gardens, Rashtrapati Bhavan, New Delhi	19,00,000	57,000	–	–	–

Eligibility

1. The firm/company should be registered or enlisted contractors in CPWD (Hort.), State Govt. or PSU or Autonomous body or Specialized Agencies having valid Importers certificate and more than 05 years of experience in supply of ornamental flower bulbs ending with 31.03.2026 (01.04.2021 to 31.03.2026).
   Supporting documents/ undertaking may be uploaded:-

   (a) Three similar contracts each costing not less than of Rs.5.7 lakhs.

   Or

   (b) Two similar contracts each costing not less than of Rs.7.6 lakhs.

   Or

   (c) One similar contract costing not less than of Rs. 15.2 lakhs.

2. The Firm must have Goods and Service Tax (GST) Registration Number. A copy of the GST Registration Certificate should be uploaded with the Technical Bid.

Contd....

3. The firm/company should be **registered having valid Importer licence**. Supporting documents/undertaking may be uploaded.

4. The bidder must upload scanned copy of PAN No. along with Income Tax Return for last **3 financial years** ending with **31.03.2025 (FY 2022-23, 2023-24 and 2024-25)** with technical bid.

5. The average annual turnover of the firm/ company for the last **03 financial years** ending with **31.03.2026 (FY 2023-24, 2024-25 and 2025-26)** should not be less than **Rs. 4.5 Lakh.** A **certificate** duly certified by **Chartered Accountant** should be uploaded with the technical bid

(Santosh Kumar Gaund)
Under Secretary
President's Gardens

ANNEXURE-I

TECHNICAL BID

A. Details to be furnished by the bidder in all respect:

1.	Name of the firm/ company	
2.	No. of years of existence/incorporation certificate	
3.	Name of owner	
4.	Business address of the firm/ company	
5.	Telephone No./Mobile No.	
6.	e-mail ID	

B. The bidders will be required to upload scanned copies of following documents/ certificates with technical bid failing which the bid will be disqualified for opening of financial bid. The scanned copies documents to be submitted in the Technical Bid are as follows :

Sl. No.	Documents to be uploaded	Indicate Page No.
1.	Scanned copy of EMD	
2.	Valid Importer Registration Certificate.	
3.	Pan Card.	
4.	GST Registration certificate.	
5.	Experience certificate of supplying programmed flower bulbs during last 05 years ending with 31.03.2026 **(01.04.2021 to 31.03.2026)**	
6.	Income Tax return acknowledgement for last 03 financial year ending with **31.03.2025 (FY 2022-23, 2023-24 and 2024-25)**	
7.	Details of turnover during last 03 financial years ending with **31.03.2026 (FY 2023-24, 2024-25, 2025-2026)** duly certified by CA as per eligibility criteria.	

I hereby certify that the information furnished above is full and correct to the best of our knowledge. I undertake that in case any deviation is found in the above statement at any stage, the firm/ company will be black-listed and will not have any dealing with the President's Secretariat in the future.

(Signature of authorized signatory)

With seal

TERMS & CONDITIONS

1. The intending bidder must read the terms and conditions carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

2. Information and instruction for bidders posted on website shall be part of bid documents.

3. The bidder shall quote their rates in the provided BOQ.

4. The rates of the items quoted in the BOQ by the bidder should be Unit rate inclusive of all charges other than taxes.

5. Unless otherwise specified in the Schedule of Quantities, the rates of all the items shall be considered as inclusive of all charges like wages, Royalty and other Taxes etc.

6. Tenderer has to furnish earnest money deposit (EMD) of **Rs. 57,000/-** (Rupees Fifty Seven Thousand only) in the form of, Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any commercial bank drawn in favor of the **Senior Accounts Officer, President's Secretariat** payable at **New Delhi**. The original EMD in the form of Demand Draft should be deposited at **Garden Office, President's Secretariat, Rashtrapati Bhavan, New Delhi** within the period of bid submission failing which the bid submitted will not be considered.

7. EMD should reach the undersigned before the last date of bid submission, failing which offer will be liable for rejection. Bidders have to attach scanned copies of the Earnest Money Deposit along with bid.

8. The tender shall not be considered without earnest money in the form mentioned above.

9. The successful tenderer shall need to deposit a "Security Deposit" equivalent to **3%** of the tendered cost in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any commercial bank drawn in favour of **Senior Accounts Officer**, President's Secretariat. The security deposit shall be **forfeited** in case of the successful bidder **refuse** or **fail** to execute the order after the acceptance of tender and/ or in case of supply of **defective** articles. The articles will be **considered** defective, if **germination/ sprouting** will not be seen in the specified **time** frame of their **plantation** and **flowering** will not be **seen** in the programmed bulbs in the prescribed time frame as per their **programming**.

10. The Earnest Money Deposit shall be returned to the successful bidder after the aforesaid security deposit is received.

Contd.....

11. The earnest money of unsuccessful bidders shall be returned after the award of the tender. No claim will be entertained for any delay in this regard.

12. No interest on the Earnest Money Deposit shall be paid.

13. The EMD will be forfeited in the following conditions:

(a) If at any stage, any of the information/declaration given by the bidder is found false;
(b) In case of any lapse/default with regard to the terms and conditions of the NIT at any stage after submitting the bid.
(c) In case of final selection, if the bidder fails to furnish Security Deposit in accordance with the terms and conditions of the NIT.
(d) if the bidder declared successful for the offer, does not accept the work for any reasons, whatsoever.

14. Conditional tender in any form, will not be accepted.

15. **The requirement may vary as per actual requirements of the President's Secretariat and requirement shall not be increased/decreased beyond 25% of contract value.**

16. The contractor will not be paid **tendered amount**, if **germination/ sprouting/ flowering** will not be seen in ornamental flower bulbs as per their programming in the prescribed time frame of their plantation. Supply of sub-standard quality of the ornamental flower bulbs will also entail **forfeiture** of security deposit/ performance guarantee as provided at Sl. No. 9 above.

17. The ornamental flower bulbs should be programmed in such a manner that the flowering should appear in phased manner w.e.f. **22nd January, 2027** and remain up to **05th March, 2027** for President's Gardens, Rashtrapati Bhavan, **New Delhi**.

18. Supplies of ornamental flower bulbs are to be made separately packed in aerated container duly labeled for color.

19. Supplies of ornamental flower bulbs should be free from disease and insects and duly supported by Phyto sanitary certification of country of origin and destination without which supplies will not be accepted.

20. Certificate regarding date of dispatch from the country of origin and destination should be attached with the supplied ornamental flower bulbs.

21. Shipment documents should be attached as a supporting documents for ornamental flower bulbs to show the country of the origin.

22. The ornamental flower bulbs are to be supplied to Rashtrapati Bhavan, New Delhi for plantation.

23. Supplies of ornamental flower bulbs are to be made by or **before 1st week of December, 2026** or as directed by Officer-in-charge.

24. Only those agencies can quote the rates who is a **registered importer** having valid license/permit **for importing** the ornamental flower bulbs.

25. The ornamental flower bulbs as mentioned in financial bid will be taken as and when required as per direction of officer-in-charge. The ornamental flower bulbs to be supplied by the contractor should be very healthy with vigorous growth and free from all pest and disease. The supplied items should meet given specification in the financial bid.

26. The supply of ornamental flower bulbs of sub-standard quality will not be accepted. The rejected items as mentioned in financial bid shall be removed and replaced by the contractor immediately at his risk and cost. No payment will be made for supply of ornamental flower bulbs of sub-standard quality.

27. The ornamental flower bulbs specified in financial bid shall be examined by Officer-in-Charge of the President's Secretariat.

28. The ornamental flower bulbs as mentioned in financial bid should be well developed & established with good spread. If germination/ sprouting/ flowering will not be seen in flower bulbs as per their programming in the prescribed time frame of their plantation, the Performance Bank Guarantee as prescribed at para 9 should be forfeited.

29. The ornamental flower bulbs as mentioned in financial bid should be **bloomed** during **January to March 2027** in **Delhi Climate** as per specification in different colours, well sprouted, free from all disease.

30. Poly bag used for filling the ornamental flower bulbs should be of proper size good quality and not damaged.

31. **The scanned copies of following documents/certificates should be uploaded on e-procurement portal are mandatory for considering the valid bid:**

    (i) EMD (ii) Registration certificate of valid importer license (iii) Pan Card (iv) GST Registration (v) Documents like completion certificate/supply order/work order of ornamental flower bulbs in support of year of experience during last 5 years i.e. from 01.04.2021 to 31.03.2026 (vi) ITR acknowledgement for last 3 financial year ending with 31.03.2025 (vii) Certificate duly certified by Chartered Accountant with regards to Annual turnover of the Firm during last 3 years ending with 31.03.2026 (FY 2023-24 , 2024-25 and 2025-26).

32. The President's Secretariat shall be at liberty to discontinue/cancel agreement by serving one week notice without assigning any reason thereof. Decision of the President's Secretariat shall be final.

33. The **L-1** will be determined as **overall rate**.

34. The rejected & substandard material should be removed from the site of work immediately. The President's Gardens shall not be responsible for damage/loss of rejected material. If the same will not be removed within five days then the same will be removed by the department at the cost to be borne by the bidder.

35. Mandatory deductions will be recovered from the Contractor bill, as per Government orders.

36. The contractor shall be responsible to keep the working site clean and free from plastic bags/glass etc.

37. The department shall not be responsible for any traffic permission.

38. The contractor shall not employ any person below the age of 18 years during supply of ornamental flower bulbs.

39. The entry of vehicles/workers into the President's Estate is through temporary entry passes to be made by the Security Office of the Rashtrapati Bhavan for which the contractor shall submit the details in advance. Workers with good conduct records only would be allowed to work.

40. The Department shall not be responsible for any injury partial or permanent or death any worker at site due to accident or malfunctioning of any equipment or due to negligence of the staff.

41. No compensation shall be payable to the Contractor for any damages caused by natural calamity (Rains, storms, earthquakes and other calamity) during the execution of work.

42. If any damage caused to public convenience/services, the same shall have to be repaired instant, failing which necessary recovery shall be made from the contractor's bill.

43. The contractor has to work in restricted area and in restricted time due to security reason. He shall be bound by the instructions of security staff and Officer-in-charge in this respect.

44. In case of any dispute or differences arise in between the contractor and the President's Secretariat, the decision of the Secretary to the President, Rashtrapati Bhavan shall be final and binding on both the parties.

I accept all the terms and conditions as laid down above.

(Signature of the bidder)

FINANCIAL BID

Subject:- Supply of ornamental flower bulbs for President's Gardens, Rashtrapati Bhavan, New Delhi.

Sl. No.	Item of Work	Req. Qty.	Basic Rate inclusive of all charges	Total Amount with tax	Supply period
1.	Tulip Early varieties to bloom in 45 days	5000			Ist week of December,2026
2.	Tulip Mid flowering varieties to bloom in 60 days	5000			2nd week of December,2026
3.	Tulip Late flowering varieties to bloom in 75 days	1000			3rd week of December,2026
4.	Asiatic Lilly (Size 14-16 cm circumference average)	10000			2nd week of December,2026
5.	Ornithogallum Bulbs (Chinchi-rinchi)	1200			2nd week of December,2026
6.	Oriental Lilly (size 14-16 cm circumference average)	5000			2nd week of December,2026
7.	Ranunculus Bulbs (size 6-7 cm circumference average)	15000			2nd week of December,2026
8.	Freesia Bulbs	1000			2nd week of December,2026
9.	Hyacinths Bulbs	600			2nd week of December,2026
10.	Iris Flower Bulbs	450			2nd week of December,2026
11.	Anemone Bulbs	550			2nd week of December,2026
12.	Daffodils Bulbs	450			2nd week of December,2026
13.	Calla Lilly in different colors	600			2nd week of December,2026

(Santosh Kumar Gaund)
Under Secretary
President's Gardens

Instruction to the Contractors/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement.
http://eprocure.gov.in/eproucre/app

1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the procurement/e-tender portal is a prerequisite for e-tendering.

2) Bidder should do the enrollment in the e-Procurement site using the "Click here to Enroll" option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email id. All the correspondence shall be made directly with the contractors/bidders through email id provided.

3) Bidder need to login to the site thro' their user ID/password chosen during enrollment/registration.

4) Then the Digital Signature Certificated (Class II or Class III Certificate with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/Smart Card, should be registered

5) The DSC that is registered only, should be used by the bidder and should ensure safety of the same.

6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested

7) After downloading/getting the tender document/schedules, the Bidder should go thro' them carefully and then submit the documents as asked.

8) If there are any clarifications, this may be obtained online thro' the tender site, or thro' the contract details. Bidder should take into account of the corrigendum published before submitting the bids online.

9) Bidder then logs in to the site though the secured log in by giving the users id/password chosen during enrollment/registration and then by giving the password of the e-Token/Smart Card to access DSC.

10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my favorites' folder.

11) From the 'my favorites' folder, he selects the tender to view all the details indicated.

12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked, otherwise, the bid will be rejected.

13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted.

14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.

15) The Bidder can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.

16) Bidder should be uploaded Earnest Money Deposit Declaration in the prescribed proforma as specified in the tender in terms of OM No. F.9/4/2020-PPD, dated 12th November, 2020 issued by Ministry of Finance, Department of Expenditure, P.P. Division.

17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.

18) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.

19) The details have to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements.

20) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.

21) If the price bid format is provided in a spread sheet file like BOQ.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender. Vide OM No. 29(1)/2014-PPD, dated 28th Jan, 2014 issued by Ministry of Finance, Department of Expenditure, P.P. Division, "If a firm quotes NIL charges/consideration the bid shall be treated as unresponsive and will not be considered."

22) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.

23) After the bid submission, the acknowledgement number, given by the e-tendering system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.

24) The bidder should ensure / see that the bid documents submitted should be free from virus and if the documents could be opened, due to virus, during tender opening, the bid is likely/liable to be rejected.

25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.

26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.

27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

28) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.

29) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.

30) For any queries regarding e-tending process, the bidders are requested to contract through the modes given below:

E-mail : skumar.g@gov.in

Contact Telephone Number: 011-23015321 -Extn. 4759.