

**PRESIDENT'S SECRETARIAT**  
(Garden Section)

**NOTICE INVITING TENDER**

No. 27/Gdn/2023-24

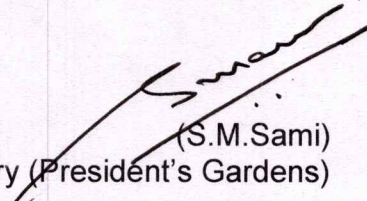
01 October, 2024.

**INDEX**

Subject: Supply of grafted/budded named varieties of Rose Plants at President's Gardens, Rashtrapati Bhavan, New Delhi during 2024-25.

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Certified that this NIT contains pages 1 to 15.

  
(S.M.Sami)  
Under Secretary (President's Gardens)

Copy to:-

- (i) SAO, President's Secretariat.
- (ii) Dy. Director General (Hort) CPWD – Room No. 235 A Wing, Nirman Bhavan, New Delhi 110011 - With request for circulation at their Notice Board for information of working contractor/agencies.
- (iii) Director (North), NDMC, 13<sup>th</sup> Floor, Palika Kendra, Parliament Street, New Delhi- 110001- With request for circulation at their Notice Board for information of working contractor/agencies.

**PRESIDENT'S SECRETARIAT**

(Garden Section)

**NOTICE INVITING TENDER**

No. 27/Gdn/2023-24

04 October, 2024.

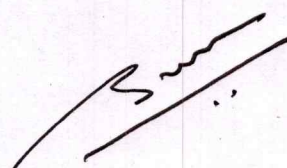
The Under Secretary (President's Gardens), President's Secretariat, Rashtrapati Bhavan, New Delhi on behalf of the President of India, invites tender for "Supply of grafted/budded named varieties of Rose Plants at President's Gardens, Rashtrapati Bhavan, New Delhi during 2024-25" from eligible registered or enlisted contractors in CPWD (Horticulture), State Govt. or PSU or Autonomous body in horticulture or well settled nursery, who fulfill the eligibility criteria as given below and Annexure-I (Technical Bid). Tenderers are advised to follow the instructions for online bid submission regarding e-submission of the bids, through Central Public Procurement Portal for e-procurement at: <https://www.eprocure.gov.in/eprocure/app>. Only on-line bid would be accepted.

S. No.	Name of work	Estimated cost in (Rs.)	EMD	Completion period of contract	Time & last date of online submission of bids	Opening date of bids
1.	Supply of grafted/budded named varieties of Rose Plants at President's Gardens, Rashtrapati Bhavan, New Delhi during 2024-25	6,84,600/-	21,000/-	10 days	17.10.2024 upto 9A.M.	18.10.2024 9 AM

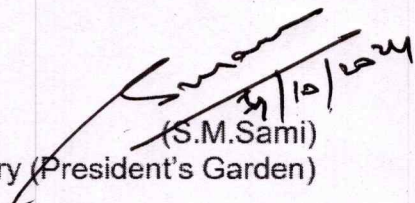
**Eligibility**

- The firm/company should be registered or enlisted contractors in CPWD (Horticulture), State Govt. or PSU or Autonomous body or well settled nursery having more than 05 years of experience in horticulture related works ending with 31.03.2024 (01.04.2019 to 31.03.2024). Supporting documents/ undertaking may be uploaded:-
  - Three similar contracts each costing not less than of Rs. 2.1 lakhs.  
Or
  - Two similar contracts each costing not less than of Rs.3.5 lakhs.  
Or
  - One similar contracts each costing not less than of Rs.5.6 lakhs.
- The Firm must have Goods and Service Tax (GST) Registration Number. A copy of the GST Registration Certificate should be uploaded with the Technical Bid.

Contd....



3. The bidder must upload scanned copy of PAN No. along with Income Tax Return for last **3 financial years** ending with **31.03.2023 (FY 2020-21, 2021-22 & 2022-23)** with technical bid.
4. The average annual turnover of the firm/ company for the last **3 financial years** ending with **31.03.2023 (FY 2020-21, 2021-22 & 2022-23)** should not be less than **Rs. 15.0 Lakh**. A **certificate** duly certified by **Chartered Accountant** should be uploaded with the technical bid

  
(S.M.Sami)  
Under Secretary (President's Garden)

**TECHNICAL BID**

A. Details to be furnished by the bidder in all respect:

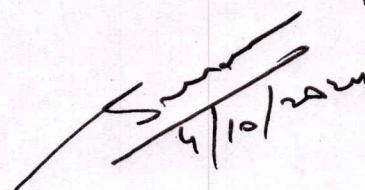
1.	Name of the firm/ company	
2.	No. of years of existence/ incorporation certificate	
3.	Name of owner	
4.	Business address of the firm/ company	
5.	Telephone No./ Mobile No.	
6.	e-mail ID	

B. The bidder will be required to upload scan copies of following documents/  
certificates with technical bid failing which will be disqualified for opening of financial  
bid scanned copies to be submitted in the Technical Bid:

Sl. No.	Documents to be uploaded	If uploaded than mentioned page No.
1.	Scanned copy of EMD	
2.	Valid registration registered or enlisted contractors in CPWD (Horticulture), State Govt. or PSU or Autonomous body or well settled nursery having experience in horticulture related works in last 5 years ending with 31.03.2024 (01.04.2019 to 31.03.2024).	
3.	Pan Card registration certificate	
4.	GST registration certificate	
5.	Income Tax return acknowledgement for last 03 financial year ending with <b>31.03.2023 (FY 2020-21, 2021-22 &amp; 2022-23)</b>	
6.	Experience certificate in horticulture works during last 05 years ending with 31.03.2024 i.e. (01.04.2019 to 31.03.2024)	
7.	Details of turnover during last 03 financial years ending with <b>31.03.2023 (FY 2020-21, 2021-22 &amp; 2022-23)</b> duly certified by CA as per eligibility criteria.	

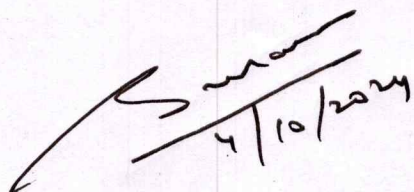
I hereby certify that the information furnished above is full and correct to the best of our knowledge. I undertake that in case any deviation is found in the above statement at any stage, the company/ firm will be black-listed and will not be allowed to have any dealing with President's Secretariat in future.

(Signature of authorized signatory)  
With seal

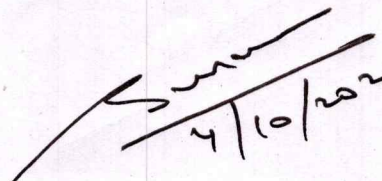
  
4/10/2024

**Terms and Conditions**

1. The intending bidder must read the terms and conditions carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and instruction for bidders posted on website shall form part of bid documents.
3. The bidder shall quote their rates in the provided BOQ.
4. The rates of the items quoted in the BOQ by the bidder should be Unit rate inclusive of all charges other than taxes.
5. Unless otherwise specified in the Schedule of Quantities, the rates of all the items of the work shall be considered as inclusive of all charges like wages, Royalty and other Taxes etc.
6. Tenderer has to furnish earnest money deposit of **Rs. 21,000/-** (Rupees Twenty One thousand only) in the form of Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any commercial bank drawn in favor of the **Pay & Accounts Officer, President's Secretariat** payable at **New Delhi**. The original EMD in the form of Demand Draft should be deposited at **Garden Section, President's Secretariat, Rashtrapati Bhavan, New Delhi** within the period of bid submission failing which the bid submitted will not be considered.
7. EMD should reach the undersigned before the last date of bid submission, failing which offer will be liable for rejection. Bidders have to attach scanned copies of the Earnest Money Deposit along with e-bid.
8. The tender shall not be considered without earnest money in the form mentioned above.
9. The successful tenderer shall need to deposit a "Security Deposit" equivalent to 3% of the tendered cost in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any commercial bank drawn in favour of Pay & Accounts Officer, President's Secretariat. **The security deposit will be returned after 60 days of obligations/completion of the work.** The security deposit shall be **forfeited** in case of the successful bidder refuse or fail to execute the order after the acceptance of tender and/ or in case of defective articles supply and unsatisfactory works.
10. The Earnest Money Deposit shall be returned to the successful bidder after the aforesaid security deposit is received.
11. The earnest money of unsuccessful bidders shall be refunded after the award of the tender. No claim will be entertained for any delay in this regard.

  
4/10/2024

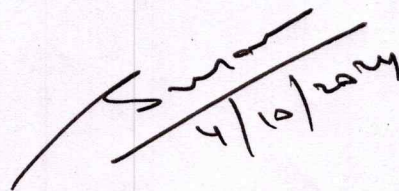
12. No interest on the Earnest Money Deposit shall be paid.
13. The EMD will be forfeited in the following conditions:
  - (a) If at any stage, any of the information/declaration given by the bidder is found false;
  - (b) In case of any lapse/default with regard to the terms and conditions of the NIT at any stage after submitting the bid.
  - (c) In case of final selection, if the bidder fails to furnish Security Deposit in accordance with the terms and conditions of the NIT.
  - (d) If the bidder declared successful for the offer, does not accept the work for any reasons, whatsoever.
14. Conditional tender in any form, will not be accepted.
15. **The requirement may vary as per actual requirements of the President's Secretariat and requirement shall not be increased/decreased beyond 25% of contract value.**
16. The department shall not be responsible for any traffic permission.
17. The contractor shall not employ any person below the age of 18 years on the work.
18. The entry of vehicles/ workers into the President's Estate is through temporary entry passes to be made by the Security Office of the Rashtrapati Bhavan for which the contractor shall submit the details in advance. Workers with good conduct record only would be allowed to work.
19. The department shall be liberty to discontinue/ cancel agreement by serving notice without assigning any reason thereof. Decision of President's Secretariat shall be final.
20. **The scanned copies of following documents/certificates should be uploaded on e-procurement portal are mandatory for considering the valid bid:**
  - (i) EMD
  - (ii) Registration/enlistment certificate with Central Govt. or State Govt. or Autonomous Body or PSU in horticulture or well settled nursery
  - (iii) Documents like completion certificate/supply order/work order in horticulture related works by the bidder in support of year of experience during last 5 years i.e. from 01.04.2019 to 31.12.2024
  - (iv) Pan Card
  - (v) ITR acknowledgement for last 3 financial year ending with 31.03.2023 (FY 2020-21, 2021-22 & 2022-23)
  - (vi) Certificate duly certified by Chartered Accountant with regards to Annual turnover of the Firm during last 3 years ending with financial year 31.03.2023 (FY 2020-21, 2021-22 & 2022-23)
  - (vii) GST Registration
21. **The L-1 will be determined as per overall lowest quoted rates.**
22. The department shall not be responsible for any injury, or death of any worker at site.

  
4/10/2024

23. No compensation shall be payable to the contractor for any damage caused by natural calamity (Rains, storm, earthquakes and other calamity) during the execution of work.
24. The supply of Rose plants of sub-standard quality will not be accepted. The rejected Rose plants shall be removed and replaced by the agency/ firm immediately at his risk and cost.
25. The Rose plants should be very healthy grafted and suitably packed to transport upto site of work.
26. The Rose plants to be supplied by the agency/ firm should be free from insect, pests and disease.
27. The Rose plants should be true to the variety and the named varieties should be tagged.
28. The Rose plants specified shall be examined by Officer-in-Charge..
29. If the entire quantity of Rose plants will not be supplied by the agency as mentioned in the schedule of quantity, a penalty of Rs.5,000/- (Rupees Five Thousand only) per named variety shall be imposed/ deducted from the bill of supplier.
30. If the quality of named varieties of Rose plants will not be supplied by the agency and the same may be purchased from outside/other agency, the penalty @ two times of purchased value of the same shall be imposed/deducted from the bill of supplier.
31. The President's Secretariat reserves the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
32. In case of any dispute or differences arising in between the contractor and the President's Secretariat, the decision of the Secretary to the President, Rashtrapati Bhavan shall be final and binding to both the parties.

I accept all the terms and conditions as laid down above.

(Signature of the bidder)



4/10/2014

**FINANCIAL BID**

Subject: Supply of grafted/budded named varieties of Rose Plants at President's Gardens, Rashtrapati Bhavan, New Delhi during 2024-25.

S. No.	Rose Variety	QTY	Rate with taxes, if any
1	Abra Ca Dabra	39	
2	Adora	30	
3	Aishwarya	25	
4	Amelia	30	
5	American Heritage	17	
6	Angelique	52	
7	Arjun	35	
8	Arunima	45	
9	Ashwini	20	
10	Avon	23	
11	Bajazzo	30	
12	Banjaran	25	
13	Belami	35	
14	Beverly	36	
15	Black Baccara	23	
16	Black Lady	40	
17	Blue Moon	30	
18	Breath Less	21	
19	California Dream	47	
20	Century	31	

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4/10/2024



21	Cherry Brandy	50
22	Cherry parfait	26
23	Chinaman	80
24	Christian Dior	27
25	Cocktail	27
26	Command Performance	25
27	Damask Rose	35
28	Delhi Princess	25
29	Desi	200
30	Dimond Jublee	20
31	Doris Tysterman	31
32	Double Delight	55
33	Dr. BP Pal	33
34	Dream Come True	50
35	Eddy Michal	57
36	Eiffel Tower	65
37	First Prize	35
38	Flocklore	50
39	Fourth of July	55
40	Fragrant Plum	37
41	Garden Party	20
42	Genero Runner	17
43	God Gift	55
44	Gold Medal	28
45	Granada	52

*Sum*  
4/10/2011

46	Grand Mughal	19
47	Green Rose	60
48	Happiness	18
49	Ice Berg	35
50	Ichoo	55
51	Jadice	30
52	Jawahar	30
53	John F Kennedy	35
54	Just Joy	30
55	Kiss of Fire	40
56	Krishna	59
57	Lady X	30
58	Lager Feld	35
59	Landora	27
60	Lasting Peas	67
61	Little Baccaro	46
62	Little Darling	27
63	Lousiana	21
64	Machoman	32
65	Maid of Honor	35
66	Maurice Utrilo	25
67	Mauve Meloedy	32
68	Memorial Day	23
69	Mirandi	30
70	Mister Lincon	30

*Sum*  
4/10/2024


71	Modern Art	30
72	Mohona	30
73	Montezuma	45
74	Mother Teresa	37
75	Mrinalini	20
76	Negrate	30
77	Night Time	35
78	Okla Homa	23
79	Papa Meilland	60
80	Paradise	25
81	Pasadena	20
82	Perfume Delight	35
83	Peter Franken Feild	42
84	Pink Perfait	55
85	Pink Promise	40
86	Poul Gau Gain	33
87	President Pranab	27
88	Priya Darshani	50
89	Pusa Abhishek	33
90	Pusa Ajay	21
91	Pusa Arjun	26
92	Pusa Gaurav	25
93	Pusa Lahar	35
94	Pusa Mohit	33
95	Pusa Muskan	20

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4/10/2024

96	Pusa Pitambar	35
97	Pusa Virangana	50
98	Queen Elizabeth	55
99	Queen Marry	25
100	Rakta Gandha	45
101	Raktima	24
102	Rango Ustav	25
103	Rani Sahiba (Bugurian Rose)	32
104	Red Pinaecho	21
105	Rose Whisper	32
106	Sadabahr	39
107	Scentimental	33
108	Sea Jack	35
109	Sensation	35
110	Sheer Bliss	46
111	Shooting star Gold	30
112	Snow White	45
113	Stilthy Kiss	20
114	Suchitra	32
115	Sugandha	40
116	Summer Snow	50
117	Supperstar	36
118	Surva Mukharji	35
119	Tahitian Sunset	27

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4/10/2024

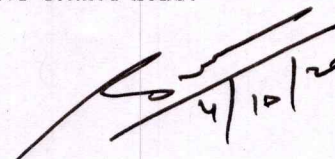
120	Tajmahal	35
121	Tequila	35
122	Tropical Sunset	26
123	Twice in Blue	39
124	Virgo	37
125	Wekwun Garden Gloury	30
126	Zambra	25
	Total	4564

  
 (S.M.Sami)  
 Under Secretary (President's Gardens)

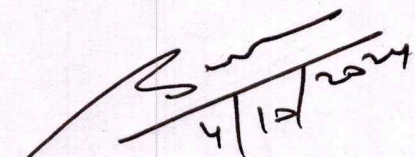
**Instruction to the Contractors/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement.**

<http://eprocure.gov.in/eproucre/app>

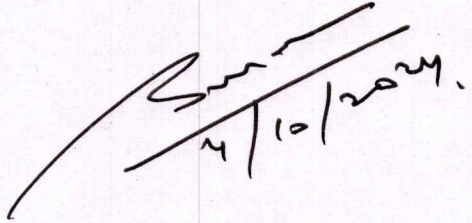
- 1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the procurement/e-tender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrollment in the e-Procurement site using the "Click here to Enroll" option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email id. All the correspondence shall be made directly with the contractors/bidders through email id provided.
- 3) Bidder need to login to the site thro' their user ID/password chosen during enrollment/registration.
- 4) Then the Digital Signature Certificated (Class II or Class III Certificate with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/Smart Card, should be registered
- 5) The DSC that is registered only, should be used by the bidder and should ensure safety of the same.
- 6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested
- 7) After downloading/getting the tender document/schedules, the Bidder should go through' them carefully and then submit the documents as asked.
- 8) If there are any clarifications, this may be obtained online thro' the tender site, or thro' the contract details. Bidder should take into account of the corrigendum published before submitting the bids online.
- 9) Bidder then logs in to the site though the secured log in by giving the users id/password chosen during enrollment/registration and then by giving the password of the e-Token/Smart Card to access DSC.
- 10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my favorites' folder.
- 11) From the 'my favorites' folder, he selects the tender to view all the details indicated.
- 12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked, otherwise, the bid will be rejected.
- 13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted.
- 14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.

  
4/10/2014

- 15) The Bidder can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
- 16) Bidder should be uploaded Earnest Money Deposit Declaration in the prescribed proforma as specified in the tender in terms of OM No. F.9/4/2020-PPD, dated 12<sup>th</sup> November, 2020 issued by Ministry of Finance, Department of Expenditure, P.P. Division.
- 17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- 18) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- 19) The details has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements.
- 20) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 21) If the price bid format is provided in a spread sheet file like BOQ.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender. Vide OM No. 29(1)/2014-PPD, dated 28<sup>th</sup> Jan, 2014 issued by Ministry of Finance, Department of Expenditure, P.P. Division, "If a firm quotes NIL charges/consideration the bid shall be treated as unresponsive and will not be considered."
- 22) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- 23) After the bid submission, the acknowledgement number, given by the e-tendering system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- 24) The bidder should ensure / see that the bid documents submitted should be free from virus and if the documents could be opened, due to virus, during tender opening, the bid is likely/liable to be rejected.
- 25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- 26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.

  
4/12/2024

- 27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 28) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- 29) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- 30) For any queries regarding e-tending process, the bidders are requested to contact through the modes given below:  
E-mail : sm.sami@nic.in  
Contact Telephone Numbers : 011-23015321 -Ex. 4292, 4227.

  
4/10/2024.